

# Mondays 10-12 at New Castle Public Library Job Center @ Delaware Libraries\*

New Castle Public  
424 Delaware Street  
(302) 328-1995



Library  
New Castle, DE

## Date & Time

**Monday, November 5**  
10:00 am to 11:00 am

## Class

**10 Tricks to Job Searching**

**Monday, November 12**  
10:00 am to 12:00 pm

**Microsoft Excel**

**Monday, November 19**  
10:00 am to 11:00 am

**Create a Winning Resume**

11:00 am to 1:00 pm

**Individual Resume Critiquing**

**Monday, November 26**  
10:00 am to 11:30 am

**Linked In and How to Use It**

**Job Center will be open until 12:00 on Mondays for all job related tasks.**

**Reserve Today at the Front Desk!**

**Classes allow time for questions even beyond time posted**

**A Broadband Technology Opportunities Program\***

Questions? Alta Porterfield: (302) 922-0753 or [alta.porterfield@lib.de.us](mailto:alta.porterfield@lib.de.us)